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60 South Market, Suite 150, San Jose, California 95113



FACILITIES MASTER PLAN
MT DIABLO UNIFIED SCHOOL DISTRICT
LPA PROJECT NO. 18136.10

FACILITIES MASTER PLAN COMMITTEE - MEETING MINUTES NO. 02

DATE: December 11, 2018
TIME: 6:00 – 8:00PM
PLACE: Concord High School, Rm 403

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT

Dr Nellie Meyer, Superintendent
Linda Mayo, Trustee
Niccole Anderson, Administrative Assistant
Lorne Barbosa, Mt Diablo HS Principal
Charlie Beigarten, Senior Trade Supervisor, M&O
Sheila Bergum, College + Career Admin, Parent
Aurelia Buscemi, Pleasant Hill ES Principal
Lisa Crabtree, Ygnacio Valley HS Parent
Jeff Eide, College Park HS Athletic Booster President
Jose Espinoza, Asst. Supt. of Elementary Schools
John Ferrante, President of Citizen Bond Oversight Com.
Christina Filros, Crossroads HS Administrator
Megan Gerdts, Educational Technology / TOSA
Jeff Hagerstrand, Horizons CIS Teacher
David Hart, Buildings Grounds Manager
Natalie Ivonkivich, Valle Verde ES Parent
Richard Jackson, Dir. of Facilities
Nick Jakobsen, Area Facility Manger
Hannah Jenevein, Concord HS ASB President
Mike Jimenez, Asst. Supt. of High Schools
James Keck, College Park HS Athletic Director
Melanie Koslow, Asst. Dir. of M&O
Kerry Larion, Sr. Teacher Supervisor
Todd Millison, Hidden Valley ES
Suleyma Moss, Shore Acres ES Principal
Keya Nesheth, Ygnacio Valley HS Vice President
Rianne Pfaltzgraff, Concord HS Principal
Loretta Ramos, Meadow Homes ES Vice Principal
Dylan Roberts, Concord HS Sophomore
Jonathan Roselin, Asst. Dir., College & Career and Adult Ed
Jennifer Sachs, Exec. Dir. of Ed. Services
Matt Simpson, Network Tech

DISTRIBUTION

All Present
Vittoria Abbate, Dir. College & Career and Adult Ed
Wendi Aghily, Exec. Dir. of Special Education
Sean Arbic
Patricia Bannister, Diablo View MS Principal
Maria Barragan, Riverview MS Parent
James Barry, Ygnacio Valley ES Parent
Irene Caban
Laney Cline King, Mt Diablo ES Parent
Miriam Cortez
Jonathan Eagan, Asst. Supt. of Middle Schools
Alex Hernandez
Efa Huckaby, Ygnacio Valley HS Principal
Brad Hunter, Purchasing
Ryan Leuschen, Mt Diablo HS Teacher
Terry McCormick, Pleasant Hill MS Principal
Brendan Moseley, Pleasant Hill MS Teacher
Lisa Murphy Oates, Human Resources Exec. Director
Stephanie Roberts, Willow Creek Center
Diana Zimmer, ES Librarian (Multiple Sites)
Sarah Zocolli



ACTION	ITEM NO.	DUE DATE
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Kim Vaiana, Foothill MS Principal
 Diana Zimmer, Elementary School Librarian (multiple sites)
 Jim Kisel, LPA
 Andrea Pippin, LPA
 Rachel Chang-Kwei, Cooperative Strategies

Attachment: 18 1211 FMPC 02 - Presentation.pdf

DISCUSSION ITEMS

ACTION	ITEM NO.	DUE DATE
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| | <p>2.01 <u>Introductions + Committee Welcome</u></p> <ul style="list-style-type: none"> • Dr Nellie Meyer welcomes the committee, gives a brief introduction to the master plan, and introduces LPA. | |
| | <p>2.02 <u>Demographic Preliminary Findings</u></p> <ul style="list-style-type: none"> • Rachel Chang-Kwei with Cooperative Strategies reviews the preliminary enrollment projection findings beginning with current enrollments by school. • Historically, there has been a downward trend of approximately 2,700 students (8%) over that past 13 years. This is not a significant decline and is in line with current trends in California. • Clayton Valley High School switched from a regular high school to a charter in the 2012/2013 school year. Cooperative Strategies pulled data like this from the historical data, to ensure apples-to-apples comparisons across all years. • Enrollment Projection Inputs: Considers students generated by school of residence and by school of enrollments and compare the data. The analysis includes viewing the inter-district transfers. • Cooperative Strategies and the District will engage further, taking a deeper dive into each site, refining the predicting factors, etc. as the projections are refined. • Looking at the Preliminary Enrollment Projections, enrollment is projected to remain fairly even over the next 10 years. This indicates that the sites should be master planned to their existing enrollments. • Unless further refinement of the demographics indicates otherwise, Master Plans will be developed using the current enrollments by school site. • Capacity Analysis: <ul style="list-style-type: none"> ○ Education Code looks at site capacity based on the specific calculation identified in the Ed Code: 25 students per classroom for Elementary Schools and 27 students per classroom for Middle and High Schools. <ul style="list-style-type: none"> ▪ By the state’s calculations, portables that are leased (not owned) by the district are not counted towards capacity. ▪ This analysis is used by the state to determine funding eligibility. | |

