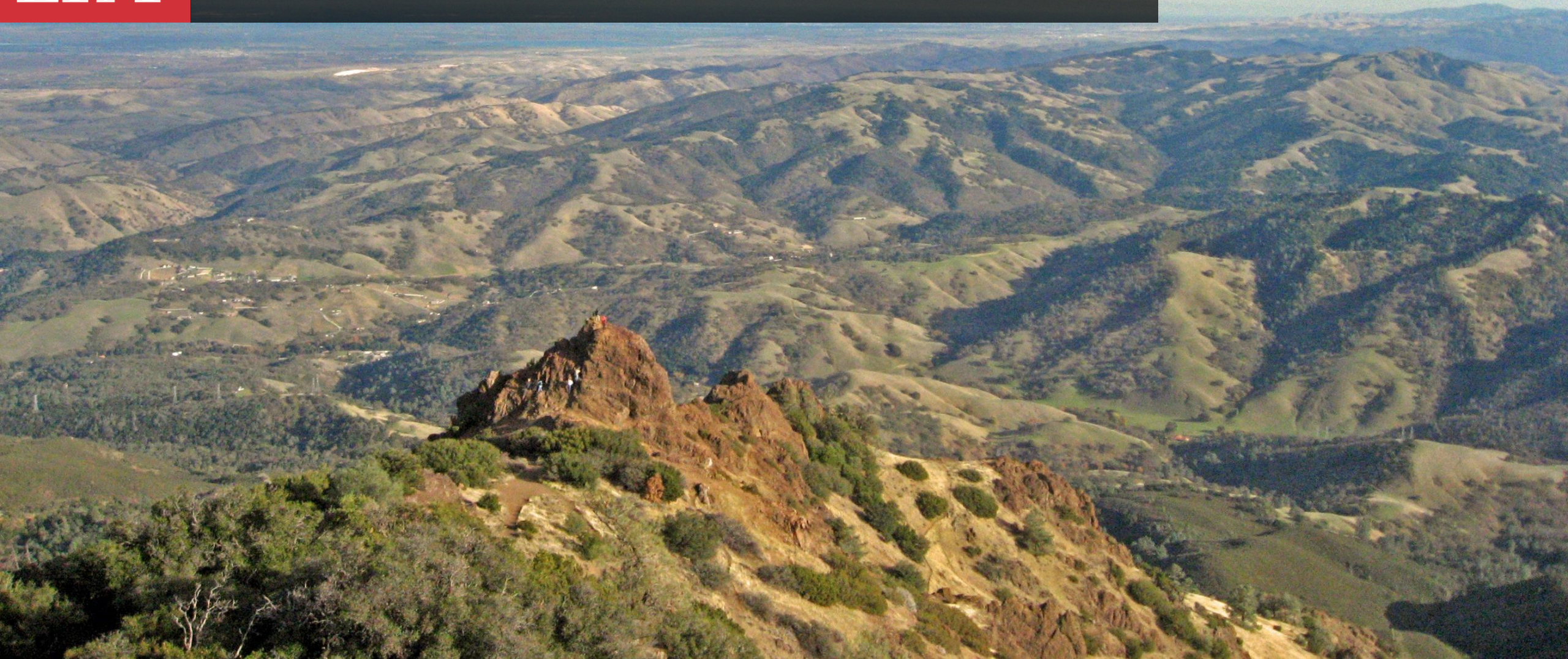




Mt Diablo Unified School District

Facility Master Plan Services – Board of Education Presentation
December 17, 2018





LPA

agenda

Phase 1 Process + Schedule Review

Website Update

Stakeholder Engagement Update

Phase 2 Next Steps

Facilities Master Plan Committee

School Site Committees

Town Halls

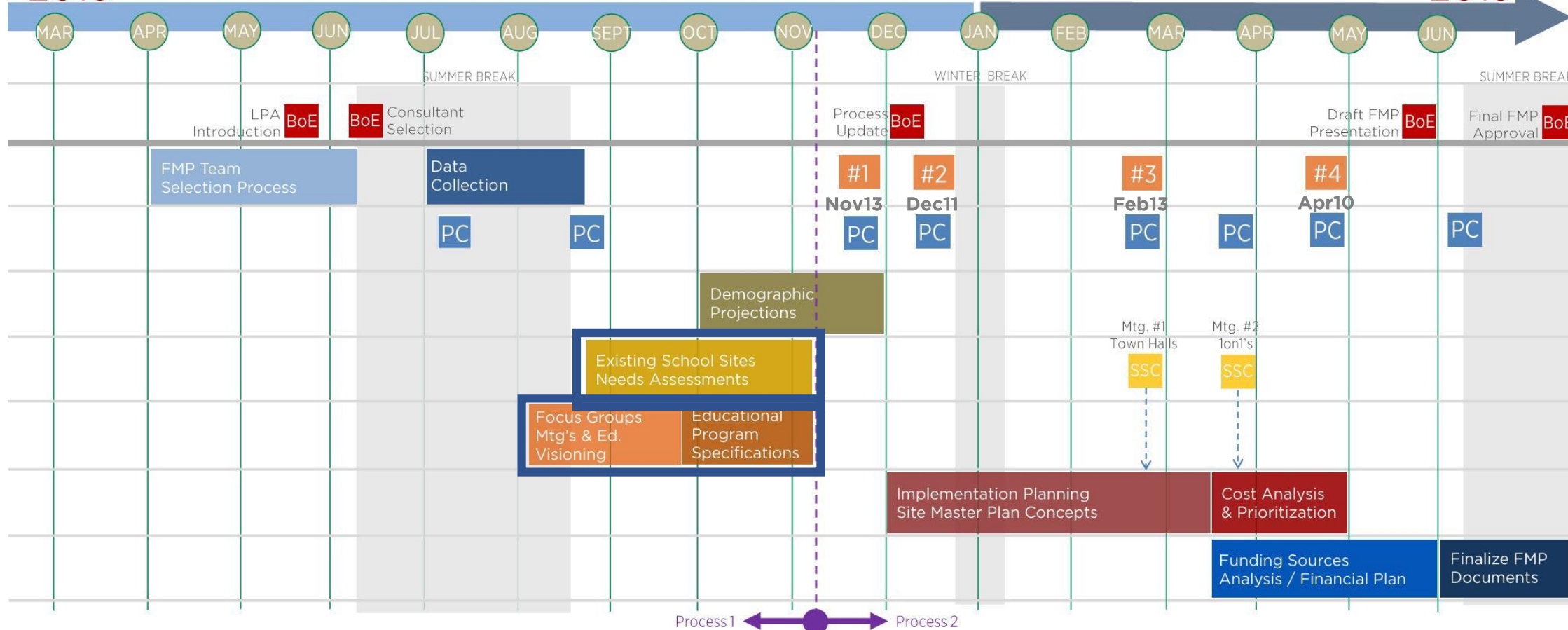
Phase 1 Process + Schedule Review

approach / process schedule

2018

2019

LPA



BoE Board of Education
FMP Process
Program Goals & Visioning
Draft FMP
Final FMP Approval
4 TOTAL Meetings

#1 Facilities Master Plan Committee (FMPC)
(Meets Every Month During the FMP Planning Process)
4 TOTAL Meetings

PC Planning Committee (PC)
(Meets Monthly or As-Needed Throughout FMP)

SSC School Site Committees (SSC)
30 Elementary Schools
9 Middle Schools
5 High Schools
18 PS, Cont. HS, Alt HS, Adult, Ch., Support Sites
62 SITES Total

SSC Town Hall / Mtg's

Mtg. #1 – Process Overview & Draft Master Plans
Mtg. #2 – 1on1 Mtg. w/ SSC's Representatives

PROPOSED FMP GROUPS MEETINGS



LPA

LPAmasterplans.com/mt-diablo-usd-fmp/

MT. DIABLO UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN 2018



PROCESS



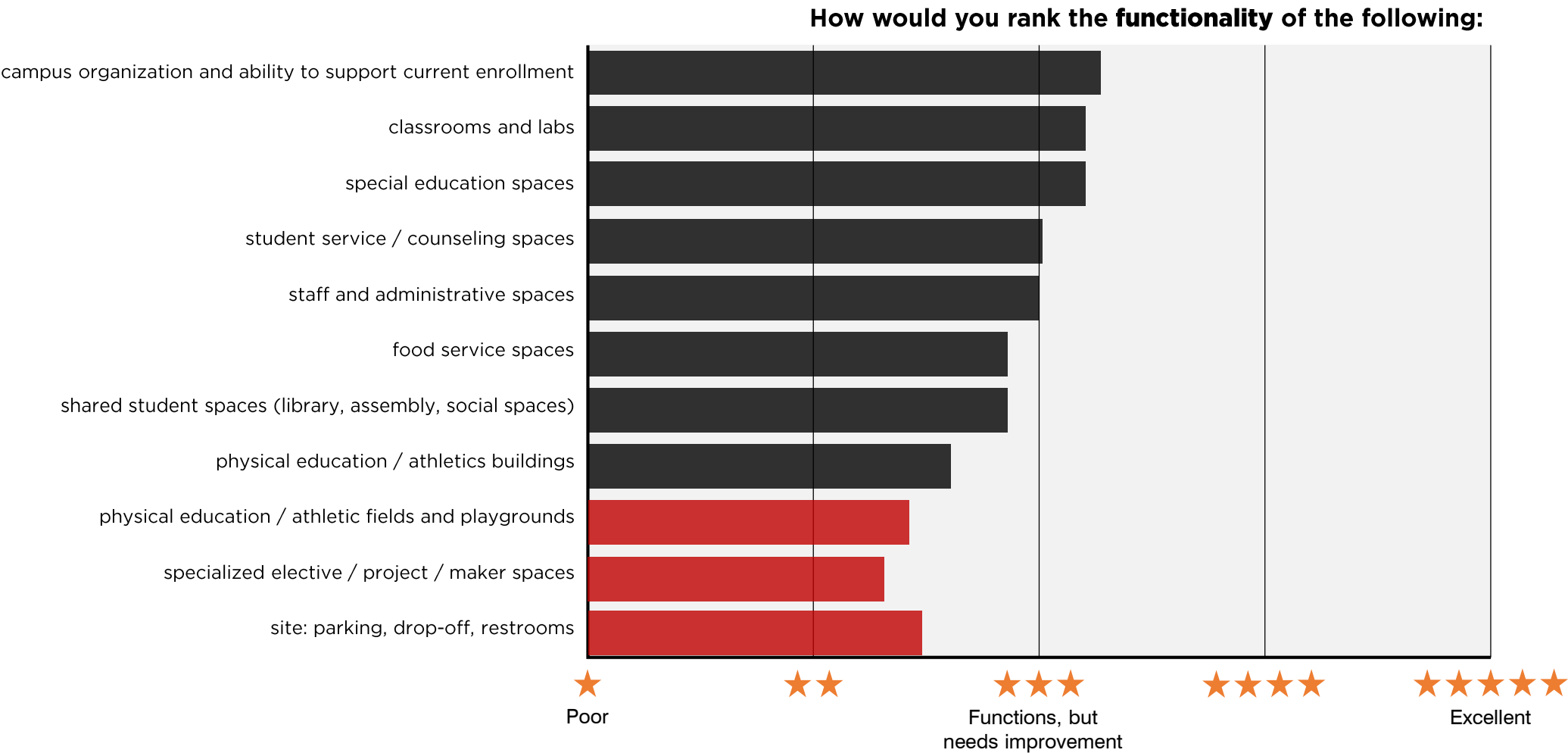
VISION



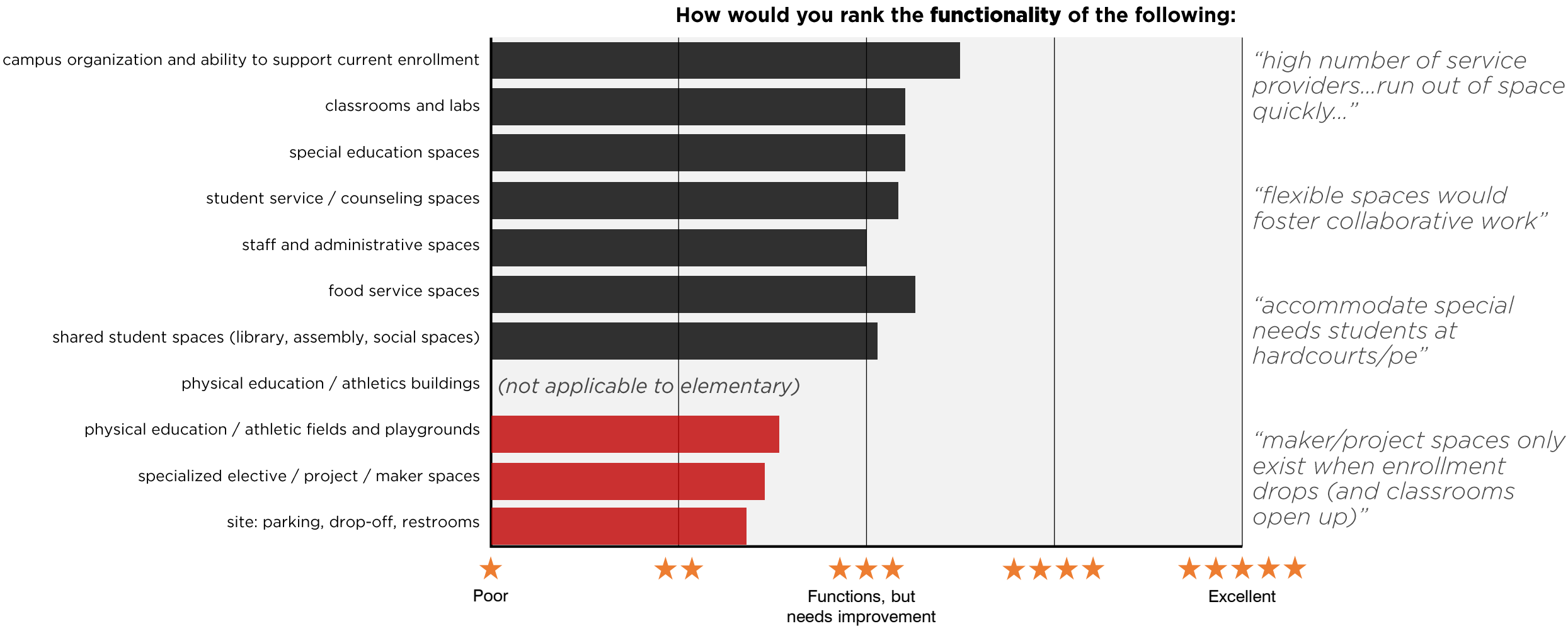
ASSESSMENTS



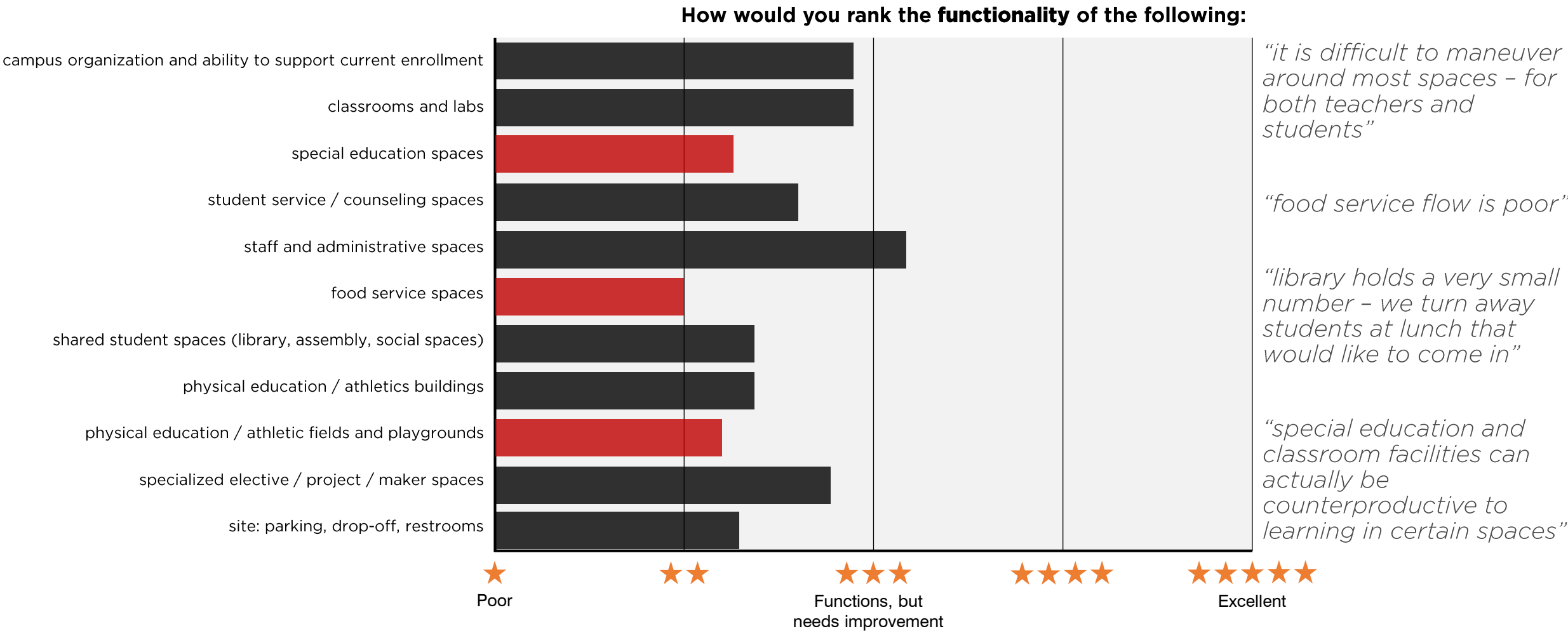
principal survey / district-wide results



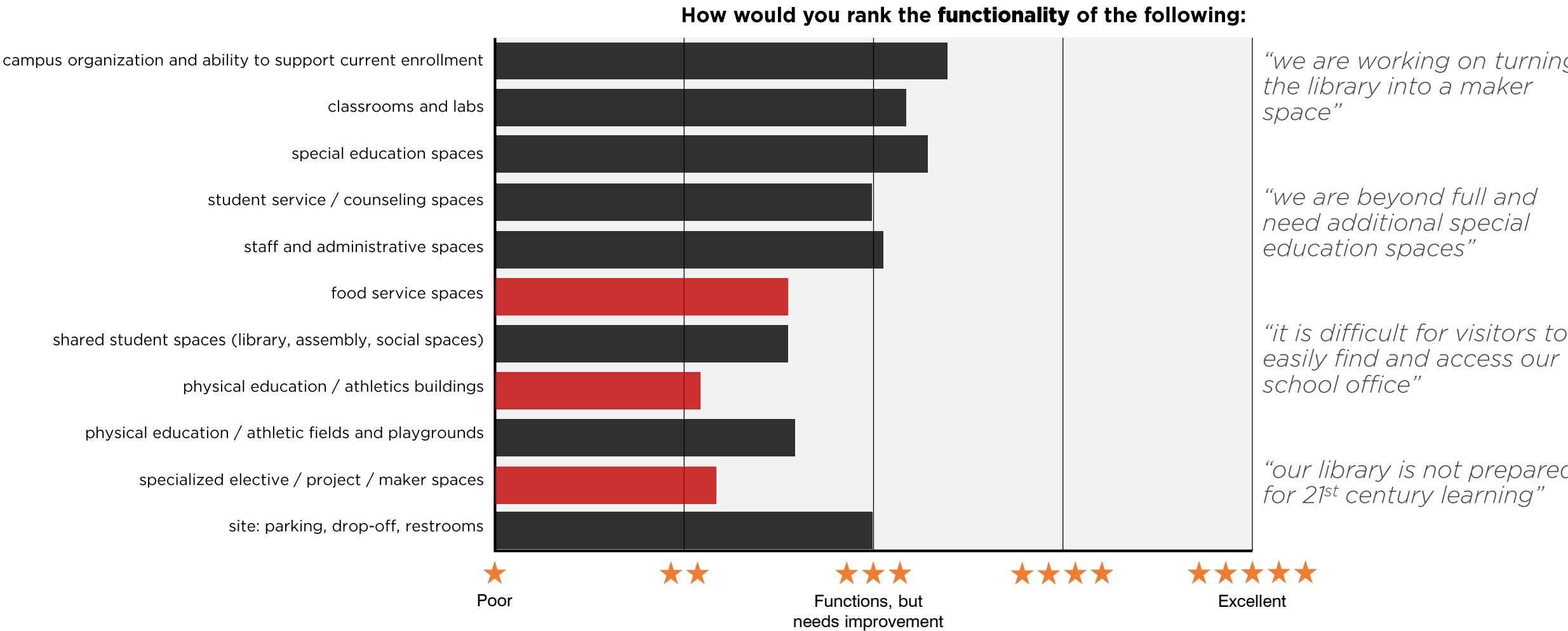
principal survey / elementary school results



principal survey / middle school results



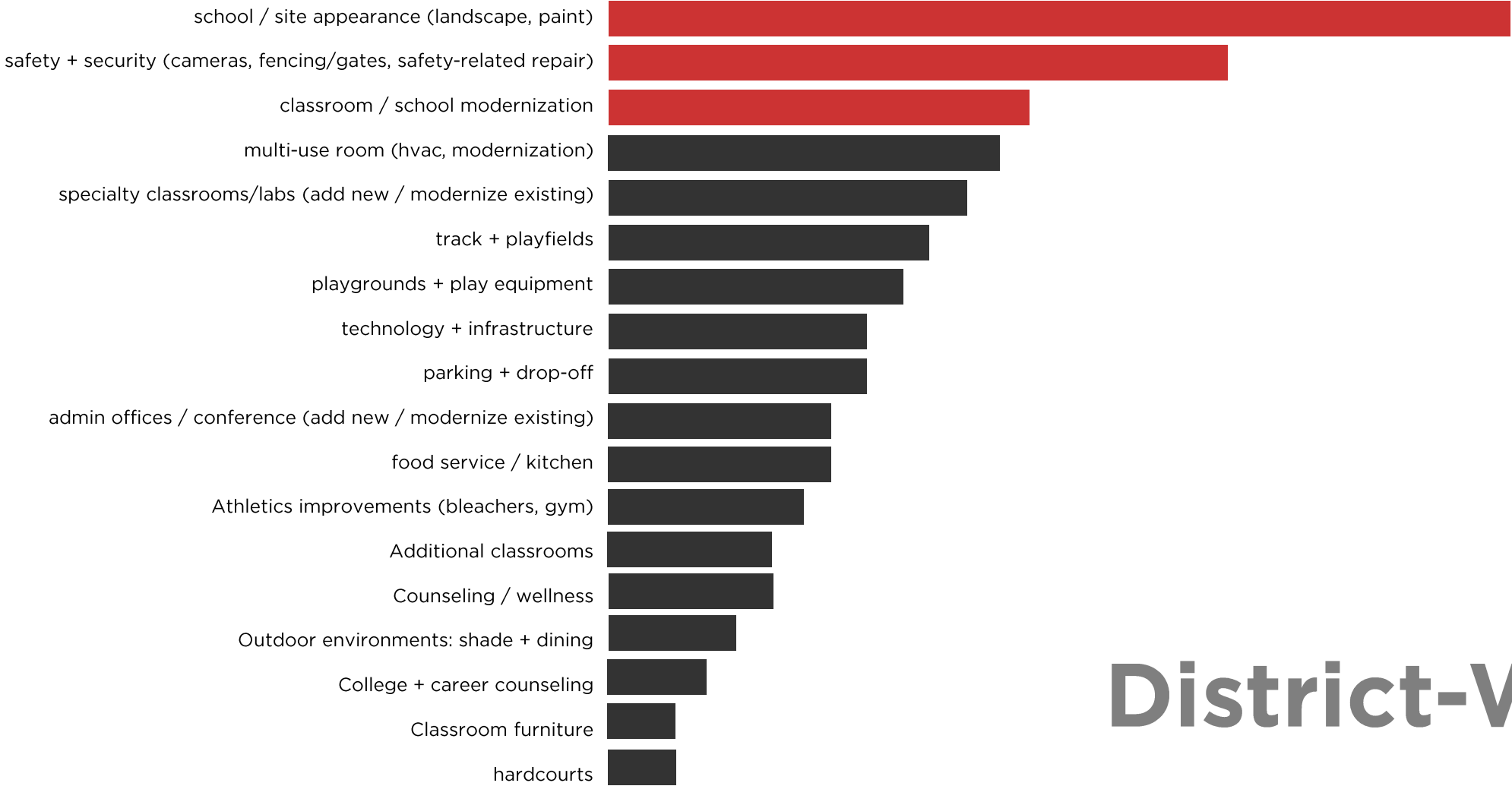
principal survey / high school results



principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:

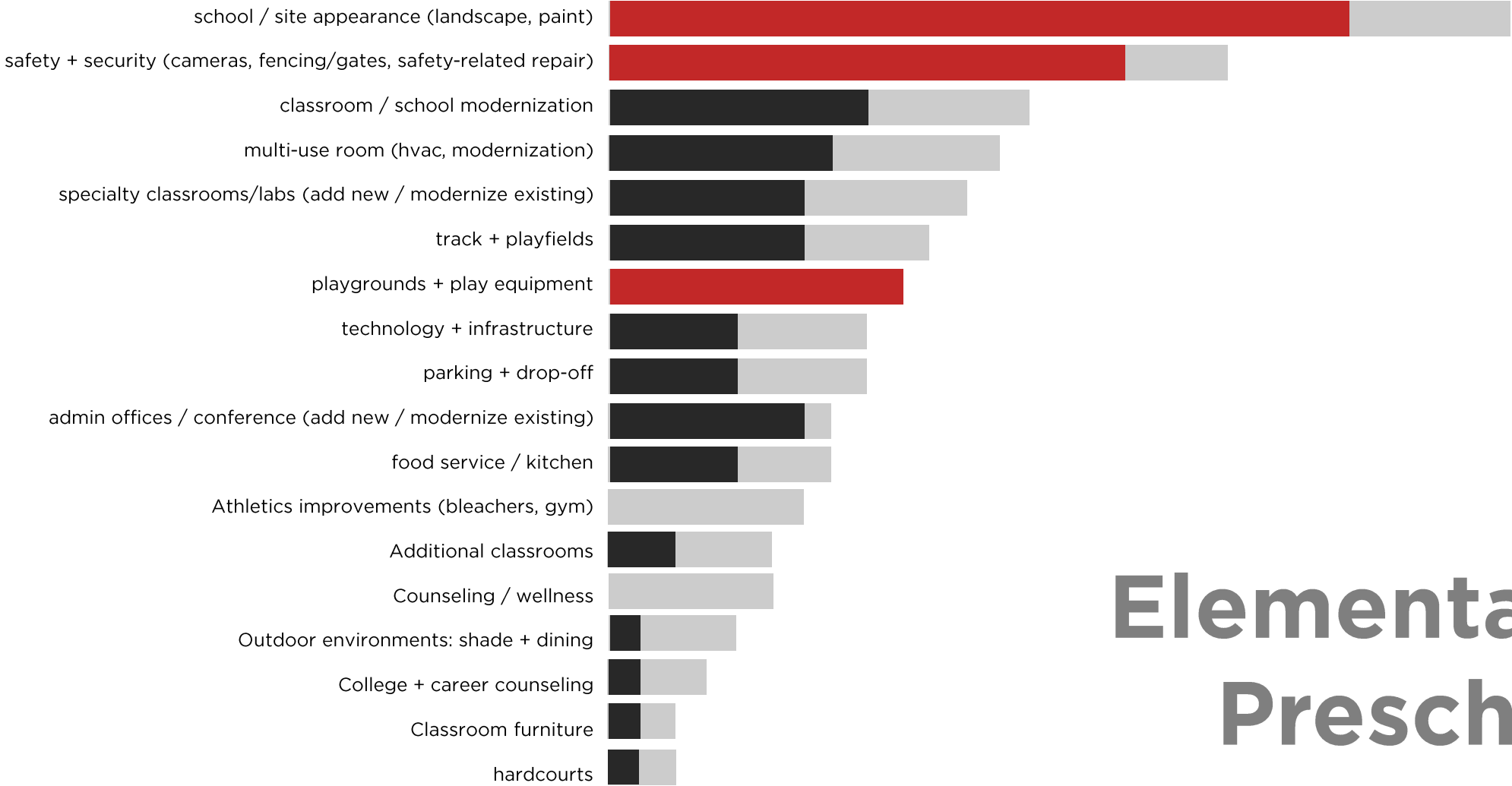


District-Wide

principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:

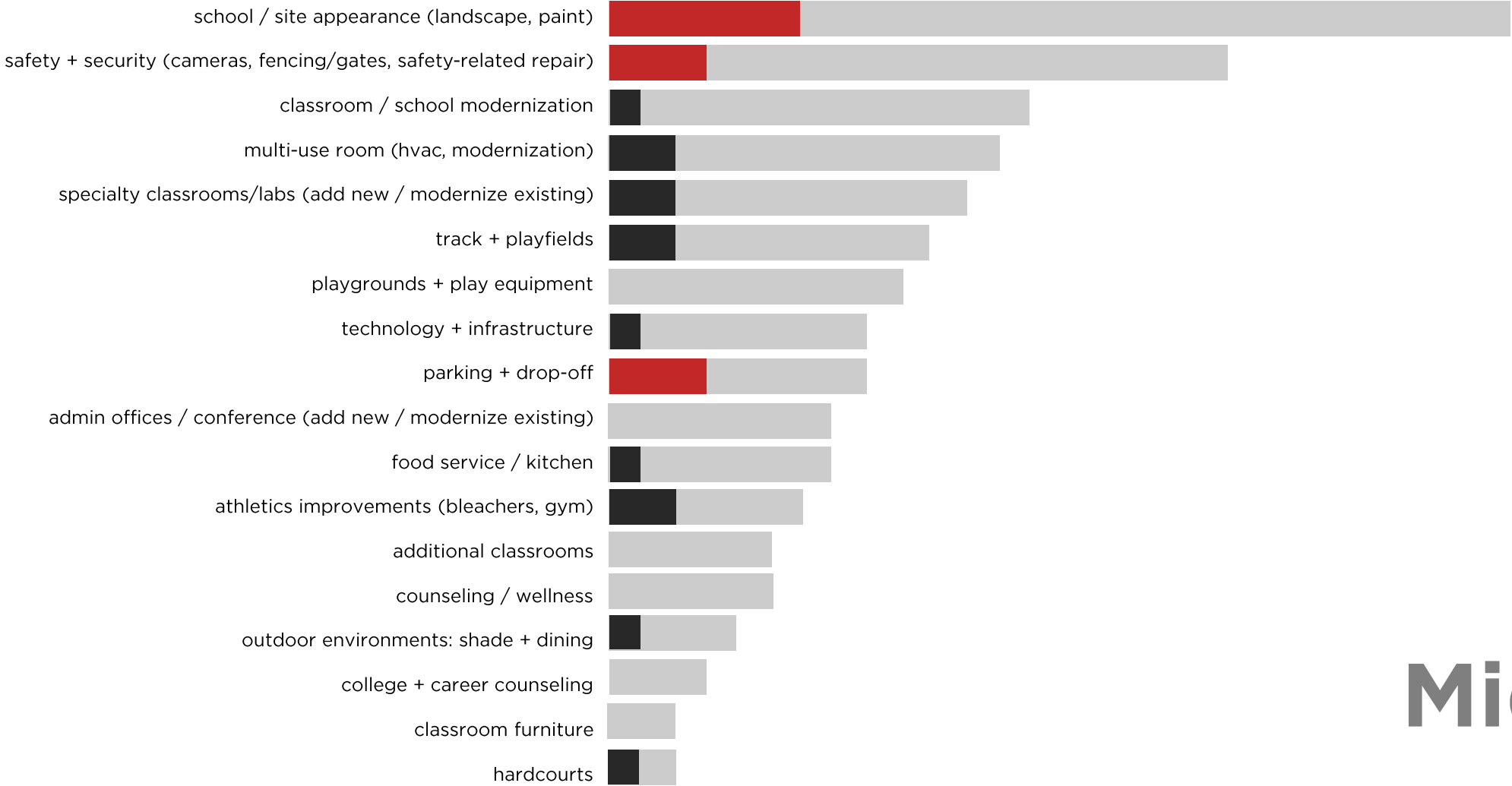


Elementary +
Preschools

principal survey / principal's top priorities



Frequency that item was mentioned as a top priority:

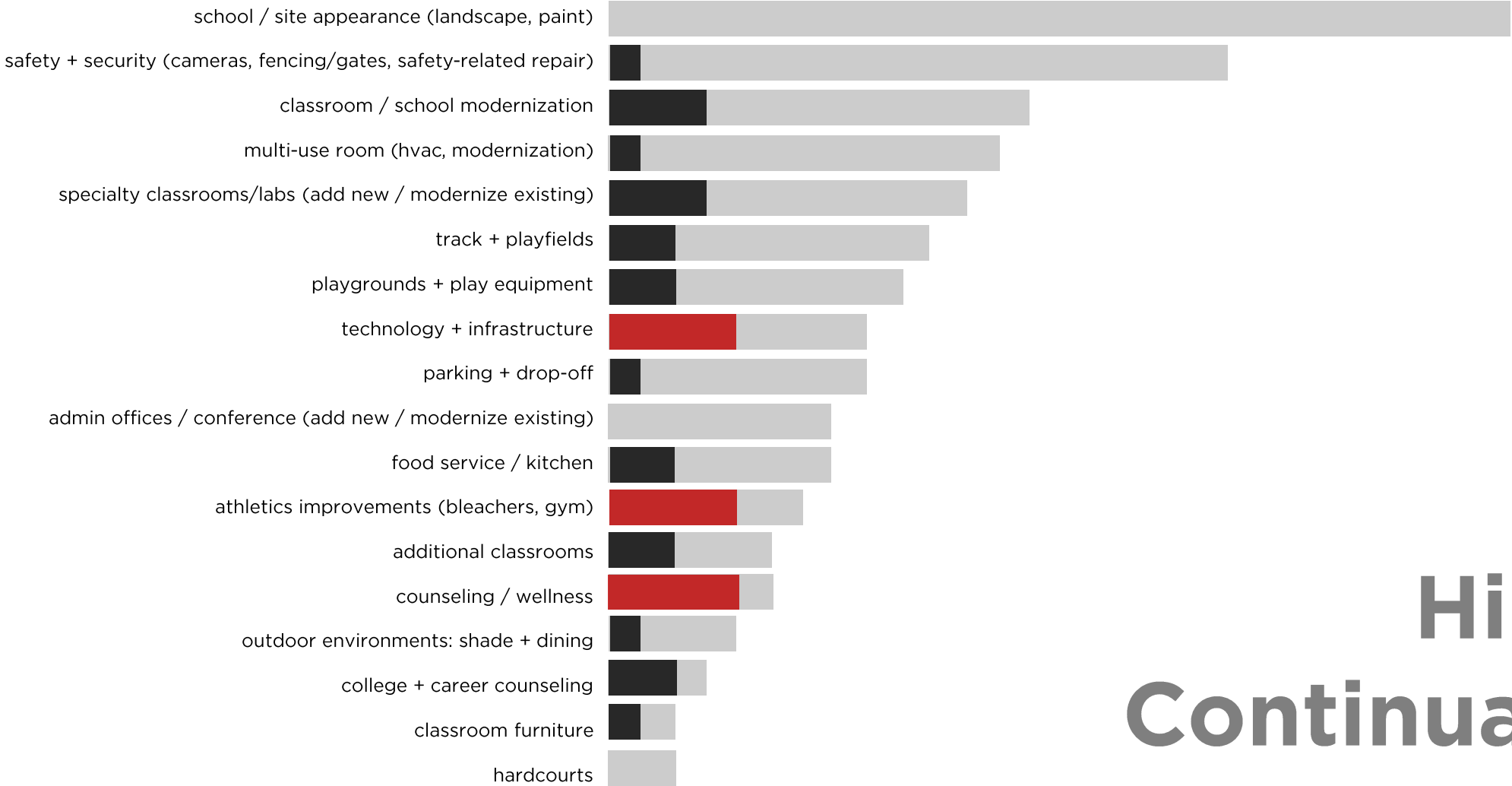


Middle

principal survey / principal's top priorities



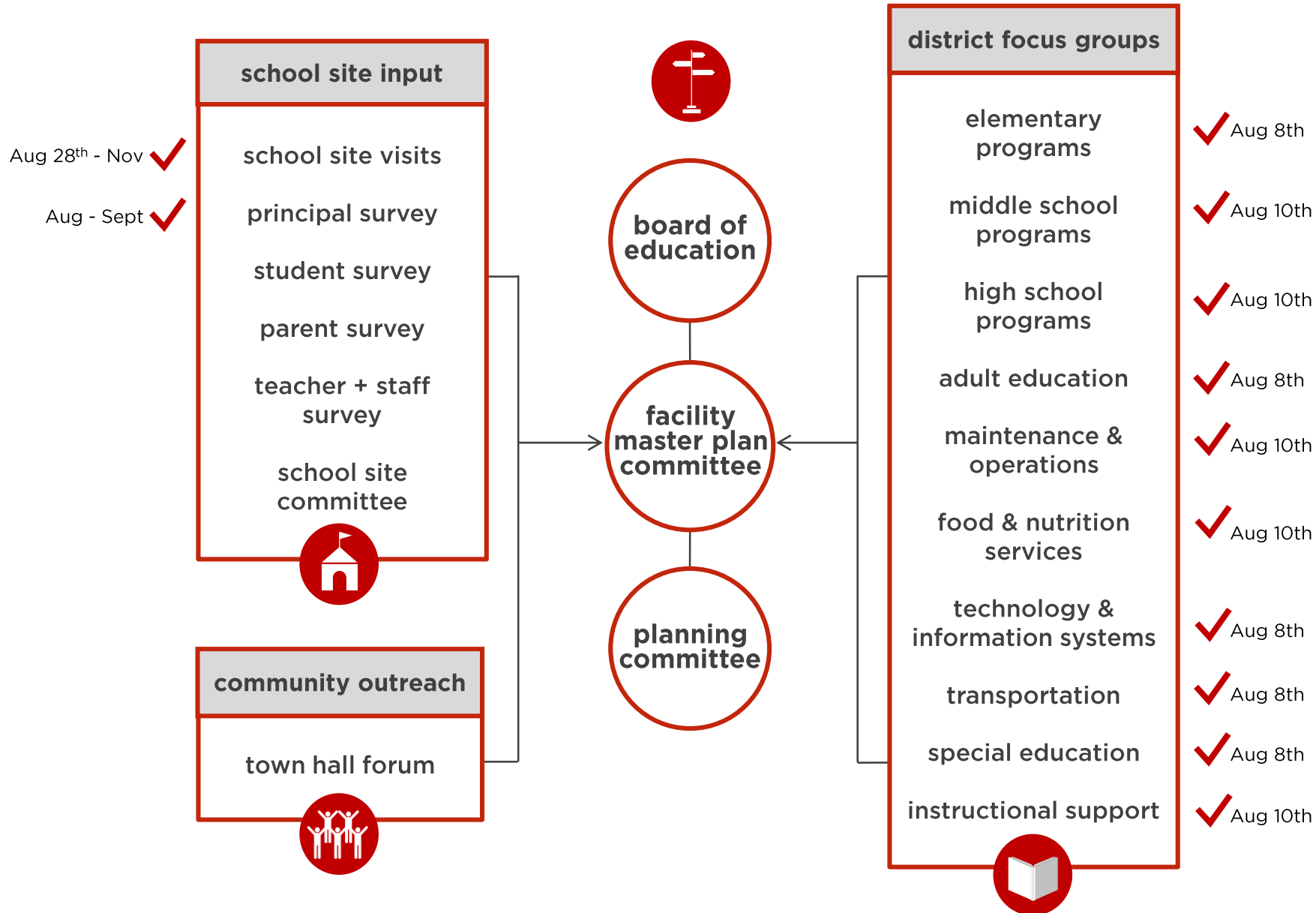
Frequency that item was mentioned as a top priority:



High +
Continuation



phase 2 / stakeholder engagement



phase 2 / facilities master plan committee (FMPC)

Mtg #1 – November 13, 2018 (6:00 – 8:00pm) *“If You Could Dream”*

- FMP Process & Schedule Overview
- Goal Setting Activity
- Defining Success Group Discussion

Mtg #2 – December 11, 2018 (6:00 – 8:00pm) *Educational Program Opportunities*

- Educational Charrette Summary
- Demographics Overview
- High School Sites Charrette

Mtg #3 – February 13, 2019 (6:00 – 8:00pm) *Vision for School Site Improvements*

- Scopes of Work/Needs Categories
- Sustainable Facilities, Maintenance Goals
- Draft School Master Plan Diagrams

Mtg #4 – April 10, 2019 (6:00 – 8:00pm) *Implementation Planning*

- School Site Committees Priorities
- Total Program Cost + Funding Sources Analysis
- Prioritization Voting Activity

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Draft School Master Plan Diagrams

Diagrams Live at School Sites for Review and Comment

Principal Priorities

FACILITIES MASTER PLAN A 10 Year Vision

Initiation

Thank you for participating in this portion of Master Planning the future of educational facilities in the Mt Diablo Unified School District. This will be an opportunity to provide meaningful input about the proposed master plan recommendations for your school and to verify that the proposed recommendations support the District's vision.

What is a Facilities Plan?

A Facilities Master Plan (FMP) is by its nature a broad-based effort. In this process, you will not be designing facilities. While facilities alterations may be noted and discussed as part of this process, a focus on long-range, strategic issues relating specifically to the District's educational and operational goals is a primary focus for this master planning effort. The Facilities Master Plan (FMP) we develop together will be a "living" document and also a strategic planning tool that will identify short-term and long-term facility goals within the District for the next 10 years.

Purpose of the School Facility Standards

A component of the planning process is to develop School Facility Standards. The purpose of these standards is to ensure the quality of facilities.

A Common Baseline

A common approach in developing each school site master plan proposed development.

Common Goals

To engage stakeholders in a participatory process in developing the vision.

Outcome Focused

To serve to document educator's intent for program delivery and goals.

Equitable Quality

To be a site for assessing existing facilities and developing a vision for a long term financial plan.

Continuous Improvement

To be a tool for replacement, adjustment and measurement of the plan over time.

SCHOOL SITE COMMITTEES & FOLLOW-UP

Town Hall

Location: **THD**
 Day: **(DATE TBD)**
 Time: **6:00am – 8:00pm**

Follow-up on 1st T schedule

Location: **District Office**
 Day: **(DATE TBD)**
 Time: **Appointment time varies per school site.**

A sign-up sheet for appointments will be distributed.

What is your role as the Principal?

- Attend 3 meetings.
 - One interview with LPA as part of the site assessment process.
 - One Town Hall meeting. Refer to page 2 for SSC meeting specifics.
 - One Follow-up 1 on 1 meeting to provide your stakeholder input. Refer to page 2 for 1 on 1 meeting specifics.
- Send members for your proposed School Site Committee (SSC) per the committee makeup recommendations outlined on page 2. This group should be formed prior to the Town Hall meeting.
- At the Town Hall meeting, you will be provided the following items:
 - A Completion Assessment report of your school facilities which summarizes your interview and incorporates the input from District facilities. Please review this report for accuracy and provide comments, to be reviewed at the 1st Follow-up meeting.
 - A draft existing Campus Plan. Please confirm that room labels are correct.
 - A draft proposed school site Master Plan diagram. Please confirm your site specific and community needs are addressed in the proposed Master Plan. A form will be provided asking you to sign it as it fits in what works; what needs to change, and provides an opportunity to document top priority projects supported by your school stakeholders. These items will be reviewed at the 1st Follow-up meeting.
- Only the Principal will be required to attend the following 1 on 1 meeting but we encourage you to bring 2-3 stakeholders from the SSC. You will provide more specific information at this meeting after the Town Hall meeting.

Suggested Outreach Process

Between the Town Hall and the following "1-on-1" meeting, each school will conduct an outreach process of their choosing to obtain input from their stakeholder group.

Some suggested outreach for this outreach are:

- Meet with Parents' Club/PTA, School Site Council
- Meet with teachers and staff
- Hang the master plan poster in the staff lounge and/or main office and provide a way for people to provide comments

School Site Committee Process

School Site Committee Makeup

Suggested participants for the SSC:
Elementary School SSC: 4-5 Members
 Principal
 (2) Teachers (Lower & Upper Primary Grades)
 (1) Classified Staff
 (2) Parents Club/PTA

Middle School SSC: 6-7 Members

Principal
 (3) Teachers
 One from each of the following areas:
 • Language Arts/Social Sciences/Math
 • Science
 • Electives
 (1) Classified Staff
 (2) Parents Club/PTA
 (1) Student

High School SSC: 9-10 Members

Principal
 (6) Teachers
 One from each of the following areas:
 • Language Arts/Social Sciences/Math
 • Science
 • Electives
 • PE
 • Competitive Athletics
 • Small Learning Community/Academy
 (1) Classified Staff
 (2) Parents Club/PTA
 (1) Student

Facilities Master Plan Components

Authentic stakeholder engagement is a critical component of LPA's Facilities Master Plan process. Below is a graphic of the 4 major components of a Facilities Master Plan, examined as part of the process. We thank you for being part of it!

MT. DIABLO UNIFIED SCHOOL DISTRICT

LPA
July 2018

MT. DIABLO UNIFIED SCHOOL DISTRICT

LPA
July 2018



next steps / board engagement

Draft Facilities Master Plan Presentation

May 2019

Final FMP Approval

June 2019

Questions?



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